

Granada High School Music Department

2024 – 2025 Music Program Guidelines and Participation Agreement

Welcome to the Granada Music Department! Granada has a long history of dynamic music programs, including Choir, Orchestra, Color Guard, Drumline, L Pattern, and the Symphony, Concert, Marching, Pep, and Jazz Bands. Activities scheduled throughout the school year include competitions, concerts, and other performances. Participation in scheduled activities is an essential part of the learning experience and does count towards the student's grade. Outside of the classroom, Music Program activities are funded and managed by the Granada Music Parents, a 501(c)3 nonprofit organization founded to support the growth and development of Granada's music students.

Membership in the Granada Music Parents includes all parents and guardians of students in the Granada Music Department.

On the following pages, you will find the Music Program Guidelines and Participation Agreements. Students and their Parent or Guardian must **sign and return the last page** to acknowledge that you have reviewed this information.

Thank you for supporting our students!

George Pascoe, Instrumental Music
gpascoe@lvjUSD.org

Katherine Nash-Coan, Choral Music
knash@lvjUSD.org

Jennifer Wong, Granada Music Parents
admin@granadamusic.net

Granada Music Parents: Expanding school music through equitable access and community involvement.

The Granada Music Parents are a 501(c)3 nonprofit organization, tax ID #74-3257453.

All donations are tax deductible as allowed by law.

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Communications

Granada Music Parents manage primary communication between the Directors and parents regarding performances and music department events. Please whitelist admin@granadamusic.net so that you do not miss those messages. The Granada Music Parents also host a website with a current rehearsal and performance calendar at www.granadamusic.net, a Discord channel, and a Facebook page, @GranadaMusicParents. The student-led Music Council manages several communication platforms for students, including Remind, Discord and Instagram, @ghsmusicprogram.

If you choose to opt-out of receiving Granada Music Parent emails, please notify Mr. Pascoe or Mrs. Nash-Coan. Opting out may cause you to miss important information about your student's participation in the Music Program.

Instrument and Equipment Storage and Care Agreement

If you plan to store your personal equipment in the Music Building: As a convenience, the school will provide space in the music building to store instruments during the school day. While every precaution will be taken to protect the instrument from damage or theft, the school will not be responsible for damage or loss. Please do not leave anything else of value in your instrument case or storage area.

If you are using a school instrument: It is the responsibility of the student to maintain their instrument in good working condition and to immediately report any need for repairs. If an instrument or equipment are damaged due to negligence, the student and parent/guardian are financially responsible for repair or replacement. This includes any missing accessories, such as mouthpieces, ligatures, flip folders and any other parts or accessories necessary for the normal functioning of the instrument/equipment. Completion of the **School Instrument Use Form** on the signature page at the end of this document is required.

Participation Acknowledgement

Each ensemble in the Music Department has its own performance schedule, with dates to be confirmed throughout the school year as they become available. Participation in rehearsals and performances is an expected part of the student's grade. Permission to participate in the Spring 2025 Disney trip may be withdrawn if there are ongoing behavior and/or participation issues. Students are also expected to support their programs through volunteer service, which includes participating in at least 4 Bingo set up and/or stadium cleanup sessions in 1st semester and at least 3 Bingo set up sessions in 2nd Semester. Bingo set up is on Friday afternoons at 3:40. Stadium cleanups are Saturday mornings at 9:00am after home football games.

Funding

Outside of the classroom, all music program expenses are paid by the Granada Music Parents, using Fair Share contributions, fundraising and sponsorships. The Music Parents have set a budget of \$110,000 for the 2024 – 2025 school year. This will be funded approximately 40% from Fair Share contributions, 40% from Fundraising, and 20% from Sponsorships.

Where does the money go? **30%** of the annual budget is spent on coaches and instructors for jazz, orchestra, band, color guard and drumline. **20%** goes towards bus and truck rentals to get the band, color guard, and drumline students, uniforms and equipment to competitions. **12%** pays for replacing and maintaining band, guard and drumline uniforms. We spend almost \$10,000, or 10% of the budget, on operating costs, which include providing Granada Music T-shirts to each student every year and paying for insurance, accounting fees, awards and letters, office expenses, subscription services and more. We hope to raise enough this year to allocate over \$17,000 toward a new equipment trailer, which will help reduce ongoing truck rental costs.

Fair Share Contributions: Fair Share recommendations are calculated based upon a proportion of the expenses for operating each part of the music program, divided by the expected number of students in each program for the year. A tax receipt is provided for each donation received. Per LVJUSD policy, students with financial need cannot be excluded from school activities. Fair Share contributions are strongly encouraged, but not mandatory.

Ensemble	Fair Share
Band (inc. Fall Drumline)	\$350
Choir	\$100
Color Guard: Fall	\$350
Color Guard: Winter	\$400
Drumline: Winter	\$400
Jazz	\$150
L-Pattern	\$50
Matador Thunder Pep Band	\$50
Orchestra	\$100

The Livermore-based Community Health and Education Foundation (CHEF) is matching Fair Share donations through their website at 50% on the first \$30,000 donated by August 30, 2024. Maximize the impact of this gift by paying your Fair Share online at <https://chefgivingcommunity.org/FuelTheMusic/>.

Volunteer & Fundraising Commitment

Music activities at Granada rely on parent and community support - for organizing and staffing events, chaperoning, transporting equipment, and more. Joining Granada's music program includes the expectation that every family will help as they can. There are a wide range of opportunities: parents can serve on a committee or as an officer with the Granada Music Parents, recruit sponsors, volunteer at events, performances, and competitions, donate food and supplies, support fundraisers, and volunteer for the Music program at Granada Supporters Bingo.

Granada Supporters Bingo

As of May 2023, Granada Music program benefits from an ongoing fundraising agreement with Granada Supporters Bingo. Families can support this fundraiser by helping with:

- **Bingo Set Up: Students in all music performance groups are expected to assist with Bingo set up at least three Friday afternoons per semester.** Students should sign up in advance and sign in when they work, reporting directly to the back door of the Student Union after school.
- **Bingo Student Volunteers:** Students under the age of 18 may volunteer at Granada Supporters Bingo to help with packet assembly, assist the cashier (before 5pm) or serve as greeters.
- **Bingo Adult Volunteers:** Anyone age 18 or older may volunteer to work at Granada Supporters Bingo.

Reimbursement for the time worked at Bingo is paid directly to Granada Music on a quarterly basis, with hourly rates based upon quarterly Bingo revenue. Sign up lists for all Bingo shifts will be emailed from Granada Music Parents throughout the school year.

Bingo proceeds earned July 1 – September 31, 2024 will be applied toward reducing the overall cost of the Spring 2025 Disney trip.

Uniform Use Agreement

Students participating in choir, orchestra, non-parade band and jazz performances will be given attire guidelines by Mr. Pascoe or Mrs. Nash-Coan prior to each event. Winter Percussion and Winter Guard will be given seasonal uniform information by their Coaches.

Concert Dress Uniform Policies:

Students in choir and orchestra who choose to do so may use a school concert uniform instead of wearing their own performance clothes. All concert dress uniforms must be checked out with either Mr. Pascoe, Mrs. Nash-Coan, or the Uniform Manager, and returned clean at the end of the school year.

Marching Uniform Policies:

In addition to the Marching Uniform provided by the school, band members are required to provide a plain white t-shirt, tight fitting black shorts, and black crew- or knee- socks to wear under their uniform. Color Guard will be given specific guidance for uniform undergarments by their Coach.

- I agree to assume full responsibility for the care and condition of the uniform when in my care.
- In the event of damage or loss due to negligence, I agree to pay the total repair/replacement cost of any affected part of the uniform.
- I understand that the uniform should not be worn for any other function or purpose.
- The uniform will be checked out immediately prior to a performance and must be checked in at the conclusion of the performance. The uniform must be checked in by a music parent or chaperone who will look to see that all parts are accounted for and hung properly.
- If the uniform is returned dirty or stained due to negligence, I agree to pay for the cost of professional cleaning.

Article	Replacement Cost
Coat	\$700.00
Jumpsuit	\$300.00
Cape	\$125.00
Gaucha Hat	\$55.00
Garment Bag	\$15.00
Color Guard Dress	\$100.00
Color Guard Shirt	\$45.00
Color Guard Pants	\$30.00
Marching Shoes	\$60.00

Music Participation Acknowledgement: Return to Mr. Pascoe or Mrs. Nash-Coan

We have read and agree to the policies outlined in the **Granada High School Music Department 2024 – 2025 Music Program Guidelines and Participation Agreement**, including:

1. Communications
2. Instrument and Equipment Storage
3. Participation Acknowledgement
4. Funding & Fair Share
5. Volunteer & Fundraising Commitment
6. Uniform Use Agreement

_____ IS IS NOT using a school instrument during the 2024-2025 school year.
(Student name)

Instrument checked out (specify type and serial number): _____

Second instrument checked out: _____

Fair Share: I understand that this is a charitable gift which pays for expanded program opportunities. *Donations may be made either at one time or in multiple payments throughout the year.* My student is in the following programs (check all that apply):

	Program	Fair Share
<input type="checkbox"/>	Band/ Fall Drumline	\$350
<input type="checkbox"/>	Choir	\$100
<input type="checkbox"/>	Color Guard: Fall	\$350
<input type="checkbox"/>	Color Guard: Winter	\$400
<input type="checkbox"/>	Drumline: Winter	\$400
<input type="checkbox"/>	Jazz	\$150
<input type="checkbox"/>	L-Pattern	\$50
<input type="checkbox"/>	Matador Thunder Pep Band	\$50
<input type="checkbox"/>	Orchestra	\$100
	Total recommended donation:	

- Donation made through CHEF to maximize their matching gift: <https://chefgivingcommunity.org/FuelTheMusic/>
- Donation enclosed: ____ Cash ____ Check payable to Granada Music Parents

Student Name(s)

Student Signature(s) & Date

Parent Name

Parent Signature & Date